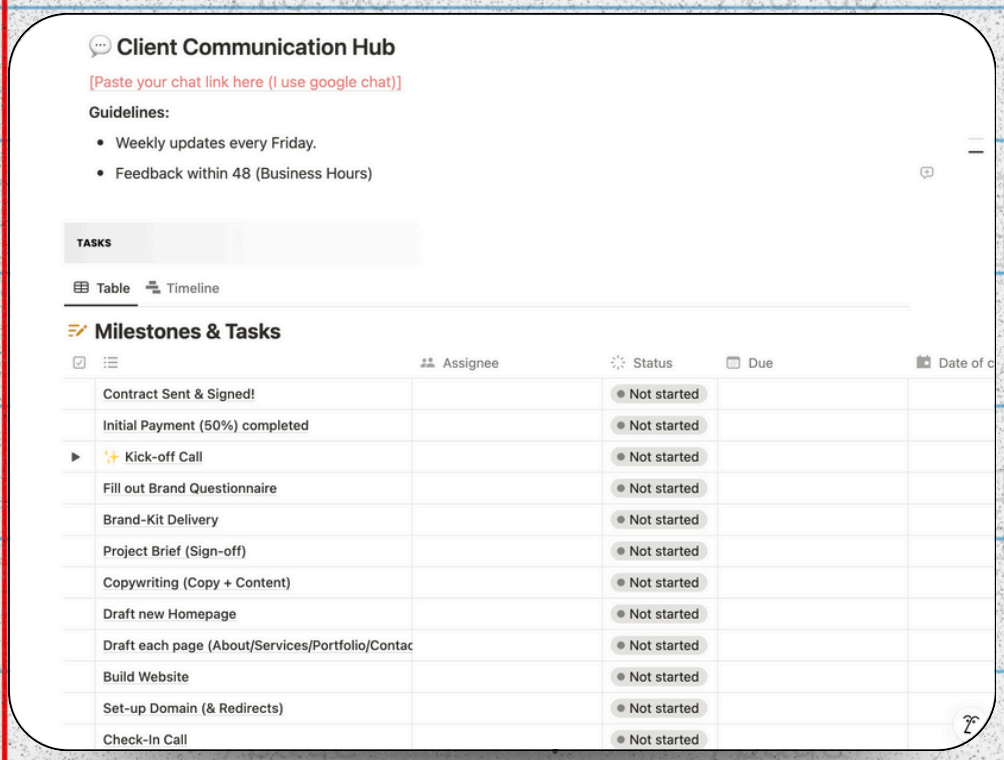
CLIENT PORTAL IN NOTION

IMPRESS YOUR CLIENTS BEFORE THE PROJECT EVEN STARTS



SWIPE to learn how to build a simple **client portal in Notion**

SWIPE

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WHAT NOT TO DO:

Notion

1. Share a doc
2. Share a Dropbox folder
3. Send an email with 10 links

You know you can do better than that

You want your client to think:

- THIS PERSON HAS IT TOGETHER
- THIS IS GOING TO BE EASY
- THIS IS THE RIGHT CHOICE

FIRST IMPRESSIONS MATTER → MAKE YOURS COUNT

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WHAT TO CREATE INSTEAD?

Build a single, shareable **Notion** page with:

- DELIVERABLES
- TIMELINE
- STATUS UPDATES
- CONTACT INFO
- MEETING LINKS
- SHARED FILES

WHY?

- IT TAKES UNDER AN HOUR TO SET UP
- BUT IT MAKES YOU LOOK 10X MORE ORGANIZED
- AND INSTANTLY BUILDS TRUST

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Notion

REMEMBER THIS → YOUR WORK DOESN'T START WITH A FILE

IT STARTS WITH THE EXPERIENCE

And **your portal** is that first experience

SHOW THEM WHAT IT FEELS LIKE TO WORK WITH YOU

→ BEFORE THE WORK BEGINS

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NEED HELP STARTING?

Already using Notion but
don’t know how to build it?

Comment NOTION
and I’ll DM you the template

OR CHECK THE COMMENTS FOR THE DIRECT LINK

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NADIA FERNANDEZ

Website Designer

& Fractional CMO

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